

ATTENTION ALL NDE PORTAL USERS:

Please log onto your portal accounts and go to the “My Profile” tab and check to make sure your contact information (**especially the email address**) is up to date. It is very important to keep this information updated as the Department of Education uses the email address that is in the users’ Portal account to send vital information. Thank you!!



Future Ready District Technology Profile (formerly called “District Technology Plan”)

DUE DATE: February 4

Contact: nde.digitallearning@nebraska.gov or 402-471-4366

The “Future Ready District Technology Profile” collection became available on the NDE Portal under the **Data Collections** tab on November 30. This district profile (which replaces the previous “District Technology Plan”) will be available for public school districts in a new web-based format. (The collection is optional for the Nonpublic Systems.) An activation code is required from the District Administrator of the district to add the collection to the NDE Portal account. Please review the FAQ and instruction documents regarding completion of the web-based Future Ready District Technology Profile through the NDE Portal or on the NDE website shown below.

More information and resources related to the new Future Ready District Technology Profile are available now for districts (public and non-public) on the NDE website:

<https://www.education.ne.gov/educational-technology/technology-plan/>

The website includes links to the following documents:

1. PDF version of the new profile instrument
2. PDF of the instructions to access the profile in the portal
3. PDF of frequently asked questions (FAQ’s)

If you have difficulties accessing the documents on the NDE website, please contact the Digital Learning Office at nde.digitallearning@nebraska.gov to request that the documents be emailed to you.



ELPA21 Testing Labels Upload

Contact: Terri Schuster (terri.schuster@nebraska.gov or 402.471.4694)

ELPA21 TESTING LABELS UPLOAD for English Learners (ELs) in Grades 2-12 (**Due January 9 at 5:00p.m.**)

ELPA21 Grades 2-12 student testing labels data upload will be on January 9. Work with your data manager to ensure that English learners in these grades are accurately identified on ADVISER. **All ELs must be identified on ADVISER, Codes 11 or 12 by this date and will need to test on the ELPA21.** Students who have met the state’s exit criteria (See Rule 15) and are no longer EL, should be identified as Reclassified English Fluent Code 13 (these students will not test on the ELPA21.)

Note: SY 2018-19 ELPA21 Testing window is February 4 – March 15.



Counselor and Library/Media Specialists Not Endorsed for 2018-2019

OPEN: December 6

Contact: Dr. Brad Conner, Accreditation at 402-471-4355 for questions regarding Counselor and Library/Media endorsements.

Contact: NDE Helpdesk (888-285-0556 or ADVISERHelp@nebraskacloud.org) with questions regarding how to update the Counselor and Library/Media Specialists Not Endorsed collection.

The “Counselor and Library/Media Specialists Not Endorsed” collection is designed to identify any guidance counselors or library/media specialists who are not currently endorsed in these areas but are serving in that capacity while enrolled in a program to complete their endorsements.

The site allows districts to annually update the progress being made by the identified individuals toward their completion of either the counselor or library/media specialist endorsement.

NOTE: The option for allowing individuals not properly endorsed to serve in either capacity is described in Rule 10, Section 007.04B Media/Technology Staff and Section 007.05D Guidance Staff.

Counselor and Library/Media Not Endorsed will be found under the **Data Collection** tab in the NDE Portal beginning on December 6. An activation code for “Counselor and Library/Media Not Endorsed” is needed to be able to access the Counselor and Library/Media Not Endorsed system, Activation codes are available from the District administrator.

Districts that will be required to complete the Counselor and Library/Media Specialists Not Endorsed collection for 2018-2019 will be notified by NDE via email.



Teacher Vacancy Survey – 2018-2019 – NDE Portal Collection

Audit Window Close Date: December 10

Contact: Karen Buller (402-471-4837 or karen.buller@nebraska.gov)

The annual Teacher Vacancy Survey collects statewide teacher vacancy information that is used to determine teacher shortage areas. This information is used to qualify content areas eligible for a number of state and federal teacher loan forgiveness opportunities and to inform research regarding teacher supply and shortage initiatives. Public districts, Nonpublic systems and Educational Service Units will find the **Teacher Vacancy Survey – 2018-2019** in the **ONLINE** list on the NDE Portal under the **Data Collections Tab**. An activation code is required. Check with your District Administrator to acquire the code. **Audit window close date: December 10**
Collection to be completed by Public, Nonpublic, ESU



SPED Proportionate Share Worksheet for Non-Public Schools – 2019-2020

CLOSES: December 15

Contact: Pete Biaggio (402-471-4308) in the Office of Special Education

All public school districts (including districts that do NOT have approved/accredited non-public schools or exempt home schools located within the district’s jurisdiction) are required by the Individuals with Disabilities Education Act (IDEA) to complete and submit the 2019-2020 IDEA Proportionate Share application. This collection is found under the “Data Collection” tab in the portal. This collection is based on the October 1, 2018 child count of eligible children with disabilities (ages 3-21) and determines the amount of IDEA funds that must

be expended for eligible parentally placed children with disabilities in an accredited/approved nonpublic school and/or an exempt home school within the school district boundaries.



NEP Secure – Accessing Assessment and Accountability Results

Contact: Lane Carr lane.carr@nebraska.gov

In a few days, you and your school teams will have access to AQuESTT school raw classifications. AQuESTT is designed to help the NDE and partners focus supports with the ultimate goal of ensuring all students across backgrounds and circumstances have equitable access and opportunities for success. For more information about AQuESTT please visit our website www.AQuESTT.com.

Information on your schools' assessment, dropout, and cohort graduation data can be accessed in the **NEP Secure** collection. On the NDE Portal, you will need to add the appropriate activation code for the **NEP Secure** collection which is found under the **"Data Collections"** tab on the Portal to access the information. Activation codes are found under the **"District Admin"** tab on the District Administrator's NDE Portal account. The activation codes can be distributed at your District Administrator's discretion to principals and DACs to see individual school-level data. For assistance with this process, please contact the NDE Helpdesk at ADVISERHelp@nebraskacloud.org.

As this is the first time in 3 years your school has received a new AQuESTT classification (Excellent-Great-Good-Needs Improvement), we wanted to share with you the dates from today until **December 21** when the classification results become public.

Date	Information Available
November 13	NEP Secure - District Access to assessment, cohort graduation & dropout data, etc. (EMBARGOED)
November 19	NEP Secure - AQuESTT Classification available (EMBARGOED) -School-level activation codes will be temporarily suspended in the Portal to allow district personnel time to view school profiles
November 19	Classification and Assessment Key Messages distributed to superintendents
December 17	NEP Secure - Final classifications posted (EMBARGOED) -Media receives access to embargoed data for first time
December 21	NEP becomes public, press release and videos released



2018-2019 Migrant Title IC – DUE DATE: December 21

Contact: Sue Henry (402-471-3440 or Sue.Henry@nebraska.gov)

The 2018-2019 Migrant Title IC grant application became available in the GMS system on Tuesday, November 13 and will be due by **midnight on Friday, December 21**.



Title I Annual Caseload Count of Children In Local Institutions For Neglected or Delinquent

AUDIT WINDOW CLOSE DATE: January 5

Contact: Pat Frost (402-471-2478 or pat.frost@nebraska.gov)

The “Title I Annual Caseload Count of Children In Local Institutions For Neglected or Delinquent” collection is located in the **Consolidated Data Collection** under the **Data Collections** tab in the NDE Portal. An activation code is required to add the **Consolidated Data Collection** to an account with the appropriate access type in order to complete this collection.

The purpose of this annual caseload count is to provide the State Educational Agency with current information on the location and number of children living in institutions for neglected or delinquent children, or in local correctional institutions. The information collected will be used in the Title I formula for computing allocations for local educational agencies.

Collection completed by Public



HOW TO CONTACT THE NDE HELPDESK

NDE Helpdesk has transferred to a new Helpdesk Ticket System called Jitbit. Please note, there are a few changes in how to reach us. Also, please keep in mind that as we move to ADVISER, the Helpdesk team is expanding to include additional staff who assist with more technical issues, so please provide as much information relating to your question as possible.

1. Log into your NDE Portal account and click on the “Helpdesk Request” in the upper right hand corner. Fill in the information for your question. Click Submit.
2. Send an email to: ADVISERHelp@nebraskacloud.org (NOTE: This is a NEW email address) Include your full name, organization, a detail description of your question, alternate contact and phone number. This email will automatically create a ticket.
3. Call Toll Free: 888-285-0556 – **This is a Voicemail line ONLY.** Leave your full name, organization, call back number and a brief description of your question.

The Helpdesk Request and email to ADVISERHelp@nebraskacloud.org are the fastest ways to get your questions to the Helpdesk. All questions are answered in the order in which they are received.

NDE Bulletins: Past and Present:

Current and past NDE Bulletins can be found at <https://www.education.ne.gov/bulletins>. We will also continue to send the bulletin out via e-mail.

Denise Schuyler

Data, Research, and Evaluation - NDE IT Helpdesk Specialist



Helpdesk: 888-285-0556 – ADVISERHelp@nebraskacloud.org

Email: denise.schuyler@nebraska.gov